RULES
of infill and forwarding of the declaration of the SIMPLIFIED tax in "on-line" regime by the internet

An opportunity of compiling and forwarding of the Declaration of the simplified tax in an alternative way, without using the program of BTP, in the "on-line" regime, was established to expand the range of electronic services provided to taxpayers and to facilitate the process of sending the declaration. At the time of use of "on-line" regime there is no necessity in other programs (BTP, JAVA, Acrobat Reader). To do this, the user logging in his Internet account in the Tax Office should compile and confirm the **"On-line Simplified declaration"**. The taxpayer must identify for himself how he would use. Remind you that this service is currently referred only to the declaration of the simplified tax. Other declaration must be completed and sent in the normal way - using the program of BTP ("Off-line" regime).

To fill out and forward the declaration of the simplified tax in "on-line" regime, open section E-DECLARATION, go to your account by entering **the *user code, the cipher*** and ***the password***.

Picture 1. Account log-in screen

Then open the login window to your account and then log in the sub-menu **On-line simplified declaration**, 2nd menu from the left on the top (**e-Declaration**)

Picture 2. Log in screen in On-line simplified declaration menu

After you enter the menu of the On-line simplified declaration, as a rule, usually opens **a screen of general information** which is the first page of the simplified declaration, as it is seen in the picture below (the same with the screen of the compiling of declaration in the program of BTP) and then necessary data is provided in the declaration, as usual.

Picture 3. General information screen of the on-line simplified tax

After providing of the general information, log in the screen of **tax calculation**, which is the 2nd page of the declaration. Again the necessary information is entered in the usual manner.

Picture 4. Tax calculation screen of the On-line simplified declaration

If you want to make an amendment (amendment to the simplified declaration is made only on the **4th quarter**, or if the declaration is a type of **liquidation**), you can fill in the following way.

Picture 5. The screen of the amendment of the On-line simplified declaration

Thus, after providing of all the information, at the bottom of the screen there is a button of **send**, by clicking on which opens the following screen where you can, either to confirm the correctness of the data (**ok**) or cancel it (**cancel**).

Picture 4. The screen of correctness, cancellation of the information

If you confirm the correctness of the information, there will open a new screen to check how accurate your declaration is, here after you press the **check** button, the entered declaration will be verified by the system.

Picture 5. The screen of checking of the declaration

After, the On-line simplified declaration is verified by the system, there will open a new window. If there are no errors in the declaration, desired button of **confirm / cancel** should be clicked to confirm / cancel the declaration.

Picture 6. The screen of confirmation of the On-line simplified declaration

When you click the **confirm** it screens out a system message **Do you want to confirm the selected declaration?**, and if you do, click the **ok,** or click the **cancel** if you don't.

Picture 7. The screen of confirmation of the chosen declaration

After clicking the **Ok** button, the declaration is confirmed, and as a rule, a **notification** of forwarding of the declaration is sent to the screen by the system. Clicking on the notification, you can look at it.

Picture 8 Notification screen